

The Shell Nigeria Exploration and Production Company Limited (SNEPCO)
Tender Opportunity: Provision of Healthcare/Health Insurance Services

Tender Ref: NG02003315

NipeX No: 0900385

(1.0) Introduction

Shell Nigeria Exploration & Production Company Limited (SNEPCo) in its role as operator of the NNPC/SHELL/TEPN/AGIP Joint Venture, in its capacity as Operator of Oil Mining Lease 118 (OML 118) on behalf of itself and other Co-Ventures consisting of Nigerian Agip Oil Company Limited, Total E&P Nigeria and Esso Exploration and Production Nigeria (Deepwater) Limited under a Production Sharing Contract (PSC) with Nigerian National Petroleum Corporation (NNPC), hereby invites reputable NHIS registered Health Maintenance Organisation (DPR registered and licensed) with proven experience in the provision of healthcare services using own medical facilities or subcontracts the services through its network. The proposed contract will commence in 2016 and remain active for 24 months with a one year extension option.

(2.0) Scope of Work

The scope of work to be provided through Health Insurance includes

- Medical treatment and care to international standards;
- General practice, in-patients, surgical, Obstetrics and Gynaecology, Paediatrics Laboratory services, pharmacy, x-ray, ambulance services
- Medical emergency response with provision for Major emergencies care of multiple casualties and critical care
- Medical assurance and audits
- Selection and assurance of accreditation/competence of medical providers that satisfy agreed criteria
- Monitoring and tracking services to ensure quality of care
- Administration of plan and payment of providers
- Monitoring of patient satisfaction and managing complaints procedures
- Placement of special Preferred Provider Option with the HMO for Shell staff and dependants where necessary, The work will be corned out across Nigeria *and* there is no guaranteed minimum work as contracts emanating from this tender will be managed by Call-Offs.

(3.0) Mandatory Requirements

- To be eligible for this tender exercise, interested Contractors are required to be registered as HMOs by the NHIS and pre-qualified in (3.99, 12) – Medical Services in NipeX Joint Qualification System (NJQS) database, All successfully pre-qualified suppliers in this category will receive invitation to Tender (ITT).

- To determine if you are pre-qualified and view the product/services category you are listed for; Open – www.nipex-ng.com and access NJQS with your log-in details, click on continue Joint Qualification Scheme tool, click on ‘check my supplier status’ and then click on supplier product group
- If you are not listed in a product/service category in which you are registered with DPR to do business, contact NipeX office of 30 Oyinkan Abayomi Street, Ikoyi, Lagos with your DPR Certificate as evidence for verification & necessary update.
- To initiate the JQS per-qualification process, access www.nipex-ng.com to download application form, make necessary payments and contact NipeX office for further action.
- To be eligible, all Tenderers must comply with the Nigerian Content requirements in the NipeX system.

(4.0) Nigerian Content Requirements

- Vendors are to demonstrate strict compliance with provisions of Nigerian Oil & Gas Industry Content Development Act and also provide the following requirements:
- Demonstrate that the entity is a Nigerian Registered Company, or Nigerian Registered Company as the contracting entity in genuine alliance or joint venture with foreign company with details on scope and responsibilities of parties for this work. Such companies must show evidence of joint venture binding agreement duly signed by the CEO of both companies including evidence or plans of physical operational presence and set-up in Nigeria.
- International or multinational companies working through a Nigerian subsidiary must demonstrate that a minimum 50% of equipment to be deployed for execution of work shall be owned by the Nigerian subsidiary by providing a list of equipment for this tender and indicating those that will be owned by the Nigerian subsidiary
- Furnish details of company ownership and shareholding structure. Also submit clear photocopies of your CAC Forms C02 and C07.
- Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.
- Provide a Nigerian Content Plan providing a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that would be involved in executing the work. Also provide details of Nigerian Content focal point or manager.
- State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well-equipped offices and workshop, attach past experience of such patronage.
- Specific to this project, provide detailed plan for human capacity building of the National skill pool on the project specific courses as stated in the ITT (including all Software to be used, number of personnel, name of organization providing such training and evidence of post training record) including description of any specific programs in place for transfer of technology and skills to indigenous businesses and Nigerians over the next five (5) years.
- Location of in-country facilities

- Contractor must be willing and able to provide evidence of maximization of made in Nigeria goods and services.
- Provide details on any other Nigerian Content initiative your company is involved in.
- Provide evidence of Nigerian Content Equipment Certificate (NCEC) from Nigerian Content Development & Monitoring Board (NCDMB) or evidence of the application of the certificates
- All operators or project promoters in the Oil and Gas industry launching service contracts or other applicable projects with completion period of 12 months and above shall provide a R & D cluster approved by the Board as part of the operator's Nigerian Content plan for the project.
- The Arrangement shall be in the form of an MOA and indicate how the operator will deploy the cluster for any R&D requirements during the contract period and the first 5 years of the service life of the field, facility or plant.
- All operators are expected to insert in their ITTs requirements that any service company bidding for such a project such a project shall submit as part of Nigerian Content requirement, a signed Memorandum of Agreement (MOA) between it and one of the R & D clusters relevant to the project.
- All service companies are required to sign a MOA with any of the research clusters. The MOA shall indicate how the service company intends to use the relevant research clusters during project execution to the satisfaction of the Board.
- Researchers that meet the technical requirements of the Board shall be notified on the Research Cluster they belong to; and they will be required to upload research proposals relevant to their cluster unto the NOGIC JGS portal (<http://www.nogicjos.com>) on request.
- Provide evidence of an enforceable MOA with Local Training Service Provider for the provision of training services in specific technical disciplines involved in the project.

(5.0) Closing Date

Only Tenderers who are NHIS registered HMOs who are also registered in the relevant NJQS product/ categories (3.99.12) – **Medical Services as at 21st April, 2016** being the advert closing date shall be invited to submit Technical bids.

(6.0) Additional Information

- All cost incurred in registering and prequalifying for this and other product/service categories shall be borne solely by suppliers.
- Suppliers that are prequalified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone number) of their company and authorized/ responsible personnel is up-to-date in their company profile in the NJQS database.
- SNEPCO shall communicate only with authorized/responsible personnel of prequalified companies and not through unauthorized individuals or agents.
- This advertisement of “Invitation to tender” shall not be construed to be a commitment on the part of NNPC/SNEPCO to award any form of contract to any company and/or associated companies, sub-contractors or agents; nor shall it entitle any company submitting documents to claim any indemnity

from NNPC/SNEPCO and/or any of its partners, NNPC/SNEPCO reserves the right to take final decision on any of the documents received in the pre-qualification/Technical package

Visit us on: <http://www.shellnigeria.com> , <https://www.facebook.com/Shell> , https://twitter.com/Shell_Nigeria

Please visit NipeX portal at www.nipexng.com